

SWEET EATS FRUIT FARM

Front Facing Staff

Helping Families Make Magical Memories

To do this, be helpful, greet customers with energetic, kind words and a smile; learn about the farm so you can answer questions. At every shift go out of your way to help at least one family have an amazing experience.

Employee Expectations

Your team is depending on you: Be on time for shifts and work the entire shift.

Tardiness: If you are running late let your team lead know as far in advance as possible. You must let them know before your shift starts.

Scheduled Absences: Mark out days that you are unavailable to work in Deputy at least 1 month in advance. If there is a chance you will miss work, mark yourself unavailable.

Unscheduled Absences:(sick or family emergency) If you are unable to make a scheduled shift let your manager or team lead know ASAP. Find coverage for a scheduled shift you are unable to work by asking several coworkers and posting your shift up on Deputy. If you do not call and/or do not show up for work, your employment can be subject to disciplinary action, up to termination.

Resigning/Seasonal Work Only: Please give two weeks notice and be prepared to work your scheduled shifts.

Conduct:

- Take pride in your work, be a team player, ask what you can help with.
- Conduct yourself in a professional and respectful manner at all times.
- Keep up with any necessary certifications and training.
- Do not let your cell phone become an issue-do not use your cell phone with customers near you, or if there is any work to be done.
- Speak to your team lead if you need to text or call so that you can step away from your station. Your manager can ask you to leave your cell phone in the barn so that it is not a distraction to you.
- You will receive a work shirt after 2 full shifts. Until then wear a neutral t-shirt.
- Wear your Sweet Eats Fruit Farm t-shirt, closed toe shoes and name tag. Shorts (no shorter than mid thigh) in the summer, jeans/pants in the cooler weather. Jackets with your name tag showing. Sweatpants are not allowed.

Name

Signature

Date

POC for this is Jonni Meredith, HR Manager jonni@sweeteats.com

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